Name of High School Application for Student Club

We the students of the ______ (name of the school site), request I. permission to form a Student Club. Attach a list of the students sponsoring this application. II. This organization will be called _____ II. and will have as its purpose: III. _____ (name of faculty member) will serve as the advisor for this club for the school year. IV. We have attached: A copy of the proposed constitution for this club. 1. 2. A copy of the budget for this club for the school year. V. Submitted by: Student Club Rep: Date: Club Advisor: _____ Date: _____ VI. Approved: School Principal: _____ Date: _____ ASB President: _____ Date: _____ Recorded in Student Council Minutes on (date): _____

Name of High School Associated Student Body Minutes

Meeting Date:	_ Meeting '	Time:		Location:
The Meeting was called to ord	ler by:			
The Minutes of the Meeting da	ated w	ere Read and	d App	roved (Corrected and Approved
The following Purchase Order	s were app	roved: (List k	below	or attach separate listing)
P.O. # Vendor	Amount	Club	Pur	pose
Motion by:		_ Seconded	by:	
Vote Count; Nu:	mber For:			Number Opposed:
Motion by:		Seconded	by:	
		_		Number Opposed:
Communication and Reports:				
Old Business:				
Old Business: New Business:				
New Business:	Date:			
New Business: Submitted by:				

School Name School Address Request for Approval: Fund Raising Event

		I	Date:	
Proposed Event:				
Description:				
Requesting Club/Organizatio	n:			
Proposed Date(s) of Event: _				
Club Contact Person:				
Club Advisor:				
Location of Proposed Activity	:			
Status of Event (circle one):	New Event	Held Previously ((Years):	
Budget Plan for Activity (Atta	ch Description)			
Other Background Informatio	n (such as other sch	ools or clubs that have	held similar	
events):				
Club Representative (name, sig	nature, date)			
Club Advisor (name, signature, da	.te)			
Student Council Recommend	ation (circle)		Yes	No
Student Council Representati	VE (name, signature, o	late)		
Principal or Designee Action	(circle)		Yes	No
Principal or Designee (name, si	gnature, date)			

Name of School School Address

Donation to ASB Form

Name of Donor:			
Street Address:			
City, State & ZIP:			
Telephone:			
Description of the donation: (If cash or check, show the exact amount; if other than cash or check, include a detailed description of each item, including serial number, color, et cetera)			
Donor's estimate of value:			
Purpose of the donation (ASB organization, school site, or district			
program): If the donation is for a club or organization that is part of a school's ASB, indicate the name of the club or organization and deposit the cash or check into the ASB bank account. Retain this form as a record of the donation.			
If the donation is for the district, either for the use of the school or for another district program, forward the cash, check, or other item to the district business office with this form. Explain below whether the donation is for the school site or a specific district program.			
Received at:			
Received by (principal or other administrator):			

Signature: Date:

Name of High School A.S.B. Purchase Order Log

P.O .#	Vendor Name	Descriptio n	Club	Amoun t	Date Receive d	Commen ts